

# REGULATIONS OF THE AGRO SHOW 2024 EXHIBITION

## GENERAL PROVISIONS

§ 1. The Regulations define the rules applicable during the XXV International Agricultural Exhibition AGRO SHOW 2024 (hereinafter referred to as the Regulations and the Exhibition, respectively).

§ 2. The purpose of the Exhibition is to present products, services, other means of agricultural supply or machines and equipment for agriculture (including during work).

§ 3. The organizer of the Exhibition is the Polish Chamber of Commerce for Agricultural Machines and Facilities with its registered office in Toruń (address: ul. Poznańska 118, 87-100 Toruń, KRS: 0000052908, for which the registration files are kept by the District Court in Toruń, 7th Commercial Division of the National Court Register, NIP: 8792094184, REGON: 87116655900000).

§ 4. The Regulations apply throughout the entire Exhibition (the entire airport in Bednary) and apply to all persons staying on the Exhibition premises, including its participants, i.e. Exhibitors, Sub-exhibitors, Visitors, Service Providers.

§ 5. The Exhibitor is an entity presenting products, services and other means of agricultural supply or machinery and equipment for agriculture, which has provided the Organizer with an Application for Participation in the Exhibition as an Exhibitor and whose participation as an Exhibitor has been confirmed by the Organizer.

§ 6. A Sub-exhibitor is an entity that has not submitted an independent Application for Participation and participates in the Exhibition, with the consent of the exhibitor and after registering it as a Sub-exhibitor to the Organizer, presenting products, services and other means of agricultural supply or machinery and equipment for agriculture as part of a stand and rights of the Exhibitor. When the Regulations mention the Exhibitor's obligations (unless they are, of course, reserved for Exhibitors), they also refer to Sub-exhibitors.

§6<sup>1</sup> A visitor is a natural person who has the right to enter the Exhibition, both as a consumer, i.e. visiting the Exhibition without any connection with his business or professional activity, and as a professional visitor, i.e. visiting the Exhibition in connection with his business or professional activity.

§ 7. Service providers are entities other than Exhibitors, Sub-Exhibitors and Visitors who stay on the Exhibition premises and provide services there, with the consent of the Organizer, to persons present on the Exhibition premises, e.g. entities providing catering, forwarding, transport services, etc.

§ 8<sup>1</sup> It is prohibited to conduct business activity on the Exhibition premises by any entities, in particular to provide services to persons present on the Exhibition premises, with the exception of Exhibitors, Sub-exhibitors and Service Providers (to the extent of the consent granted by the Organizer and to the extent to which they fulfil their tasks

within the Exhibition). In the event of violation of this prohibition, the Organizer has the right to remove from the exhibition area an entity that does not comply with this provision and impose a fine of PLN 2,000 on it.

§ 8. The exhibition is open to visitors from 20 to 22 September 2024 from 09:00 to 17:00, unless the Organizer decides to change the opening time of the Exhibition. Admission to the Exhibition is prohibited for persons:

- under the influence of alcohol or drugs (similar substances),
- carrying dangerous tools (including weapons).

People under the influence of alcohol are prohibited on the Exhibition premises. The Organizer and Security have the right to conduct a sobriety test if there are justified doubts in this respect, and everyone staying at the Exhibition premises or wanting to enter it is obliged to undergo such a test. The Organizer and Security may remove people who are under the influence of alcohol or refuse to undergo testing from the Exhibition area.

§ 9. It is prohibited to bring animals or bicycles into the exhibition area, with the exception of assistance dogs.

§ 10. Within the Exhibition area, all payments to the Organizer may be made by payment card or up to PLN 200 in cash. In the case of other currencies, the price or exchange rate set by the Organizer applies.

## SERVICES PROVIDED BY THE ORGANIZER

§ 11. In connection with the preparation of the Exhibition, the Organizer ensures:

- 1) promotion of the Exhibition,
- 2) publishing the Exhibition Catalogue in electronic version,
- 3) designation of exhibition space (Stands), communication routes and car parks,
- 4) organizing and conducting the Exhibition.

§ 12. The Organizer provides Exhibitors, as part of the paid registration fee:

- 1) 20 admission tickets,
- 2) Exhibition Catalogue in electronic version,
- 3) identifiers,
- 4) a designated unbuilt stand in an open area or an equipped stand in a tent hall,
- 5) a place to put advertising materials in the Press Office.

§ 12<sup>1</sup>. For remuneration, the Organizer, at the request of the Exhibitor, may provide services in the field of:

- 1) entry in the Exhibition Catalogue in electronic version,

- 2) advertisements in the Exhibition Catalogue in electronic version,
- 3) unloading and loading of exhibition exhibits,
- 4) ensuring access to electricity,
- 5) individual stand protection,
- 6) advertising masts,
- 7) additional equipment,
- 8) drinking water dispensers, water bottles and disposable cups,
- 9) reserving a space in a subscription (guarded) car park,
- 10) car park for cars with a permissible total weight exceeding 3.5 t (unguarded paid TIR car park),
- 11) distribution of advertising materials within the Exhibition area and car parks,
- 12) advertisements on access roads within the airport,
- 13) placing the logo on exhibition plans,
- 14) stand cleaning services,
- 15) Internet at the stand,
- 16) possibility of machines participating in field shows,
- 17) possibilities of presenting machines on the runway,
- 18) municipal waste management, with particular exception of the removal of stand construction and equipment,
- 19) notification of earlier installation.

§ 13. The cost of renting a Stand includes setting up an unbuilt stand space or preparing a Stand in a tent hall and using (renting) this space, while as part of the registration fee, the Organizer provides each Exhibitor and Sub-Exhibitor with admission tickets (20 pcs.), ID badges and a place to put advertising materials in the Press Office. The Organizer provides other additional services to Exhibitors and Sub-exhibitors for a separate fee specified by the Organizer. The registration fee is paid for each stand separately.

§ 14. The Organizer ensures on the Exhibition premises:

- 1) protection provided by an external entity with appropriate authorizations (Security),
- 2) medical assistance,
- 3) sound system,
- 4) operation of catering outlets,
- 5) public Wi-Fi Internet,
- 6) maintaining cleanliness,
- 7) possibility of using toilet cabins,
- 8) conducting demonstrations and presentations of machines (participation in demonstrations and presentations takes place on the terms set out in separate

regulations, in accordance with the principles specified therein).

## **CONDITIONS OF PARTICIPATION IN THE EXHIBITION BY EXHIBITORS AND SUB-EXHIBITORS**

§ 15. The Exhibitor intending to take part in the Exhibition is obliged to send the Organizer a properly completed Application Form by the deadline for submitting applications. Applications sent after this date will be accepted as far as possible, however, the Organizer may not provide all benefits despite the obligation to pay the entire amount of fees for participation in the Exhibition (in particular registration fees, stand rental fees, additional services, etc.) and may individually determine terms of payment.

§ 16. The order for unbuilt space should include one of the modules specified by the Organizer, and for the space in the tent hall - a module of 6 m<sup>2</sup> (2 m x 3 m) or its multiple.

§ 17. The Exhibitor is obliged to notify the Organizer of Sub-exhibitors who will co-exhibit at his stand and pay the registration fee for each of them. Sub-exhibitors are not allowed to exhibit without the registration. If a Sub-exhibitor fails to register, the Organizer may demand that such an entity refrain from exhibiting as a Sub-exhibitor, and such an entity is not entitled to any benefits from the Organizer provided for Sub-exhibitors.

§ 18. An Exhibitor who is a member of the Organizer cannot have Sub-exhibitors who are not members of the Organizer and Sub-exhibitors who are members of the Organizer with a different type of membership (ordinary, extraordinary, standard). In justified cases, the Organizer may consent to a derogation from this rule, provided that the Sub-Exhibitor pays the Sub-exhibitor at the rates that would apply to the Sub-Exhibitor if it independently reported its participation in the Exhibition as an Exhibitor.

§ 19. After receiving the Application, the Organizer confirms its acceptance by specifying the total cost of participation of a given Exhibitor (pro-forma invoice) in PLN or, in the case of countries outside the European Union, in Euro according to the exchange rate set by the Organizer. For additional orders placed after issuing a pro-forma invoice, additional pro-forma invoices are issued if the Organizer accepts them for execution. Failure to provide the reporting entity with the document referred to above means that the application will not be accepted.

§ 20. The amount and conditions for granting discounts for renting an unbuilt stand space are specified in separate regulations.

§ 21. The Exhibitor is obliged to pay the Organizer the cost of participation specified in the pro-forma invoice within the deadline specified in the pro-forma invoice, but no later than 16 August 2024.

§ 22. The Organizer has the right to refuse to confirm acceptance of the Exhibitor's Application and to refuse to

consent to the Sub-Exhibitor's participation in the Exhibition without giving reasons.

§ 23. The Exhibitor may resign from participation in the Exhibition no later than 28 June 2024 by submitting a written declaration to the Organizer under pain of nullity. After 28 June 2024, cancellation is not possible. In the event of cancellation that does not meet the conditions indicated above, the Exhibitor is obliged to pay all fees even if it does not participate in the Exhibition.

§ 24. An Exhibitor who did not participate in the Exhibition but did not submit his/her resignation on time is obliged to cover the cost of participation specified in the pro-forma invoice.

§ 25. The Organizer may prevent participation in the Exhibition and may remove the Exhibitor and his Sub-exhibitors from the Exhibition area in the event of failure to pay the participation costs, as well as Exhibitors and Sub-exhibitors who do not achieve the purpose specified in § 2 of the Regulations. Despite not being allowed to participate in the Exhibition or being removed from its premises, the Exhibitor will be charged the full costs of participation without the right to any claims against the Organizer.

§ 26. Any orders placed with the Organizer at the Exhibition premises (not covered by the original application) will be fulfilled only as far as possible, provided that the payment for them will be higher by 100% of the original amount set by the Organizer (i.e. it will be 200% of the price).

#### **CONDITIONS OF PARTICIPATION OF OTHER ENTITIES**

§ 27. Participation in the Exhibition by other entities is permitted only with the consent of the Organizer and on the terms and conditions established by the Organizer. Refusal to allow participation does not require justification.

§ 28. Entities located on the Exhibition premises without the Organizer's consent may be removed from the Exhibition without the right to any claims and be obliged to pay a contractual penalty of PLN 4,000 to the Organizer.

#### **THE STAND**

§ 29. The stands are intended for exhibition of Exhibitors and Sub-exhibitors to the extent provided for in § 2 of the Regulations. The stands do not have water and sewage installations (such installation is not connected to them).

§ 29<sup>1</sup>. The Exhibitor is fully liable (on a risk basis) for all behaviour (actions and omissions) of persons present within the stand and the functioning (movement, spontaneous action or caused by the action of any person) of devices located within the stand, in particular involving violation of legal provisions, regulations, etc.

§ 30. The location of the stands is determined by the Organizer on the Exhibition Plan. The Exhibition Plan will be posted on the website [www.agroshow.pl](http://www.agroshow.pl) and sent to Exhibitors by e-mail.

§ 31. Stand construction may take place from 13 to 15 September 2024, from 08:00 to 19:00, 16 – 18 September

2024, from 08:00 to 20:00 and on 19 September 2024 from 08:00 to 21:00. The Exhibitor will arrange and dismantle the Stand and take it out on its own and at its own expense.

§ 32. On 22 September 2024 (Sunday), the dismantling of the stand may take place from 17:00 to 21:00, except that:

- 1) it is strictly forbidden to drive cars with a GVW above 3.5 tons on the airport premises,
- 2) self-propelled machines may leave the exhibition area from 20:00.

§ 33. Disassembly and removal of equipment on 23 September 2024 from 08:00 to 21:00, on 24 September 2024 from 08:00 to 19:00, on 25 September 2024 from 08:00 to 18:00 and on 26 September 2024 from 08:00 to 16:00.

§ 34. If using the services of a company that builds the stand, delivers materials to the stand, or an external catering company, or the services of another third party, the Exhibitor is obliged to provide the Organizer with its data in electronic form no later than 9 August 2024.

§ 35. Without the prior consent of the Organizer, granted at least in a documentary form, Exhibitors may not change or combine Stands, change the numbering of Stands or make any other modifications.

§ 36. It is prohibited to occupy areas outside the designated Stand area, especially communication routes. In the event of violation of this prohibition, the Organizer has the right to remove, at the Exhibitor's expense, any elements protruding outside the stand and to charge the Exhibitor with a contractual penalty of PLN 2,000, provided that in the case of vehicles the provisions of § 75 apply. The Exhibitor is responsible for its Sub-exhibitors in this respect.

§ 37. If property is left at the Stand after 4 p.m. on 26 September 2024, the Exhibitor will be obliged to pay the Organizer a contractual penalty in the amount of PLN 150 for each commenced hour. The Organizer may also remove such items from the Exhibition area at the Exhibitor's expense. The Organizer bears no responsibility for any damage incurred by the Exhibitor.

#### **ELECTRIC POWER SUPPLY**

§ 38. Providing electricity includes supplying power to the Stand on 19-22 September 2024. Additionally, the Exhibitor may order:

- 1) early supply of power to the Stand on 16-18 September 2024,
- 2) power supply to the stand during the stand dismantling period on 23 September 2024,
- 3) providing connections to the places indicated at the stand and renting electrical switchboards.

§ 39. On the exhibition grounds, both the Organizer and the Exhibitors are subject to Polish regulations for the construction/installation and operation of electrical power equipment, as well as applicable Polish standards and occupational health and safety regulations.

§ 40. Electrical connections are led to the centre of the rear wall of the stand and terminated with sockets in accordance with the order. The connection will be equipped with devices that cut off the power supply if the ordered power is exceeded.

§ 41. The distribution of power on the stand surface is the responsibility of the Exhibitor, unless he has ordered this service from the Organizer. When ordering a connection to the places indicated at the stand, the Exhibitor is obliged to provide the Organizer with the order with a plan showing the places to which the electrical installation is to be connected. The installation will not be located within the exhibition area.

§ 42. Electrical installations above 2.5 kW at the stand must have a main switch and 30mA residual current protection. Equalizing connections and devices should be used to ensure quick disconnection of the power supply if the safe touch voltage value is exceeded.

§ 43. Electricity will be supplied to the Stands from 16 - 23 September 2024, during the hours specified in § 45.

§ 44. The stand's power supply will be connected after the Exhibitor submits a request to the Exhibition Office. The order of applications will determine the time of connection of the stands.

§ 45. The stands will be powered by electricity in accordance with the order:

- 1) 08:00 - 20:00 from 16 to 18 September 2024,
- 2) 08:00 - 21:00 on 19 September 2024,
- 3) 08:00 - 19:00 from 20 to 21 September 2024, and 08:00 - 17:00 on 22 September 2024,
- 4) 08:00 - 21:00 on 23 September 2024.

§ 46. For safety reasons, outside the hours specified in § 45, the electricity supply to the stands will be disconnected, unless, at the Exhibitor's justified request, the Organizer agrees to a longer power supply to the Stand on days from 16 to 19 September or on 23 September 2024.

§ 47. From 9 August 2024 and during the Exhibition, any additional orders or changes in relation to previous orders will be implemented only if technically possible and after paying the appropriate fee. The Organizer decides about the provision of additional services referred to in sentence 1 and the amount of remuneration.

§ 48. The organizer is not responsible for interruptions in electricity supply.

§ 49. The Organizer will not accept any complaints related to power outages caused by exceeding the ordered power.

§ 50. The ordered electrical switchboards will be available to Exhibitors from 16 – 22 September 2024.

## **PRESENTATION OF MACHINES ON THE RUNWAY**

§ 51. Only Exhibitors who have ordered an exhibition stand may submit machines for presentation.

§ 52. Machines approved by the Organizer are subject to presentation.

§ 53. The place and course of the presentation are determined by the Organizer.

§ 54. The price for the presentation includes marking out and fencing the presentation site.

## **WORKING MACHINERY DEMONSTRATIONS**

§ 55. Only Exhibitors who have declared their intention to participate in the shows in the Application for Participation are allowed by the Organizer to participate in the shows. The organizer may refuse to accept the application without justifying the decision.

§ 56. The conditions and rules for participation and conducting demonstrations are specified in the Regulations for machine demonstrations and the application form.

## **ADVERTISING FLAG POLES**

§ 57. The rental of advertising flag poles includes their assembly and disassembly.

§ 58. The Exhibitor is obliged to send the Organizer a design of the arrangement of the ordered advertising poles at the Exhibitor's Stand by 2 August 2024.

§ 59. The poles cannot be located closer than 60 cm from the side border of the Stand and 15 cm from the border of the front of the Stand. If there is no design, the Organizer will decide on their arrangement.

§ 60. The poles are made of fiberglass and are 8 m high. The maximum size of the flag that can be placed on the mast is: 1.5 m x 4 m (width x length). The flag should be made only of polyester 110-130g. In particular, hanging PVC banners or other materials on or near the pole is prohibited. Standard poles are not equipped with a horizontal flag boom.

§ 61. In the event of damage to the pole, the Exhibitor will be obliged to pay the Organizer the costs of its repair, and in the event of destruction or loss of the pole - a contractual penalty of PLN 1,000 for each pole.

## **OTHER ADDITIONAL SERVICES**

§ 62. The conditions for placing a mandatory entry and advertising in the Electronic Exhibition Catalogue are specified in the application forms. Including additional information in the mandatory entry in the Electronic Exhibition Catalogue, beyond that specified in the application form, requires arrangements with the Organizer and an additional fee. The organizer is not responsible for errors and omissions in the catalogue.

§ 63. Individual stand security is carried out in accordance with the principles specified in the procedures established by the Organizer.

§ 64. Distribution of advertising materials and all other materials in the Exhibition area outside the Exhibitor's stand, as well as in the car parks, will only be carried out by persons allowed to do so by the Organizer and equipped with IDs issued by the Organizer. Distribution on access roads and in places that obstruct vehicle traffic is prohibited.

§ 65. Advertising on access roads within the airport will consist in placing advertising banners provided by the Exhibitor.

§ 66. An Exhibitor who does not return the ordered additional equipment is obliged to pay its equivalent determined by the Organizer.

§ 67. The organizer is not responsible for interruptions or difficulties in access to the Internet caused by technical reasons.

§ 68. The conditions for using the subscription (guarded) car park are specified in separate regulations. Exhibitors and sub-exhibitors may order a parking card for the duration of the car park's operation along with registering for participation in the Exhibition. Orders for shorter periods can only be placed on the Exhibition premises directly with the parking staff.

§ 69. Cars with a permissible total weight exceeding 3.5 t (except for buses) may park at the Exhibition area only in the place designated by the Organizer (unguarded paid TIR car park). If no prior parking order is made using the appropriate form, the entry fee is PLN 400 gross.

#### **VEHICLE MOVEMENT AND PARKING**

§ 70. Throughout the Exhibition and access roads, general road traffic rules applicable on public roads, as in the residential zone, apply. The speed limit throughout the entire Exhibition area is 20 km/h.

§ 71. The movement of motor vehicles is allowed within the Exhibition area along designated communication routes:

- 1) from 13 to 19 September 2024,
- 2) on 22 September 2024 after 17:30,
- 3) from 23 to 26 September 2024.

Particular caution is required.

§ 72. Subject to § 73, on 20-21 September 2024 and on 22 September 2024 until 17:30, there is an absolute ban on the movement of motor vehicles on the Exhibition premises, with the exception of emergency vehicles and marked Organizer's vehicles.

§ 73. An exception to the rule specified in § 72 is the possibility of entry of the Exhibitor's vehicle to the Exhibition area on 20-21 September 2024 from 17:30 to 18:30 and leaving the Exhibition area by 19:00. The condition for entry is to pay a cash deposit of PLN 200. The deposit will be forfeited, constituting a contractual penalty for the Organizers, if the vehicle does not leave the exhibition grounds by the time indicated above.

§ 74. Parking at the Exhibition area is allowed only in parking areas designated by the Organizer.

§ 75. Vehicles parked on the Exhibition premises when it is open to Visitors, vehicles that have not left the Exhibition premises in accordance with the provisions of § 73, vehicles parked in prohibited places, in particular in the bus parking lot, will be removed to the parking areas or clamped. The entity whose vehicle is removed will be obliged to pay the Organizer flat-rate related costs (tow truck) in the amount of PLN 1,000 gross. Additionally, regardless of whether the vehicle is removed and regardless of the forfeiture of the deposit, the Exhibition participant will be obliged to pay the Organizer a contractual penalty in the amount of PLN 1,000. There is a contractual penalty of PLN 300 for removing the wheel clamp.

§ 76. The Organizer may equip the Exhibitor's service vehicle with a Service Card only in exceptional cases, if required by the technical service of the Exhibitor's machines participating in the shows. Vehicles equipped with a Service Card should be parked in a specially marked parking lot until 08:45 and may only move between their designated parking lot and the show field.

§ 77. The movement of machines intended for demonstrations may only take place during the hours and under the conditions specified by the Organizer.

§ 78. The Organizer may carry out sobriety checks on persons driving any vehicles throughout the entire Exhibition area and take any action in the event of intoxication, in particular removing such a person from the Exhibition area.

§ 79. The Organizer and Security are authorized to take all actions aimed at ensuring compliance with the provisions of the Regulations, in particular those contained in §§ from § 70 to § 78 of the Regulations.

§ 80. Any entities located on the Exhibition premises are not entitled to any claims, including claims for damages, for any consequences of actions taken by the Organizer or Security to ensure compliance with the provisions of the Regulations, in particular the provisions contained in §§ from § 70 to § 78 of the Regulations.

#### **STAYING ON THE EXHIBITION AREA**

§ 81. Outside the hours:

- 1) 08:00 - 19:00 on 13-15 September 2024,
- 2) 08:00 - 20:00 on 16-18 September 2024,
- 3) 08:00 - 21:00 on 19 September 2024,
- 4) 07:00 - 19:00 on 20-21 September 2024,
- 5) 07:00 - 21:00 on 22 September 2024,
- 6) 08:00 - 21:00 on 23 September 2024,
- 7) 08:00 - 19:00 on 24 September 2024,
- 8) 08:00 - 18:00 on 25 September 2024,
- 9) 08:00 - 16:00 on 26 September 2024.

it is forbidden for any persons to stay on the Exhibition premises, except for Security.

§ 82. Any stay on the premises outside the hours specified in § 81 requires prior consent from the Organizer.

§ 83. Security has the right to forcibly remove from the Exhibition premises persons who significantly violate the provisions of the Regulations, in particular the prohibition referred to in § 81, if the consent referred to in § 82 has not been granted and the arrangements have not been made.

### **SECURITY**

§ 84. The purpose of the activities undertaken by Security is to ensure safety and order (correct behaviour of people staying on the Exhibition area) on the Exhibition area and to protect the Exhibition area. The activities indicated in sentence 1 are performed by uniformed Security staff.

§ 85. Security staff may issue orders to any entities staying at the Exhibition area to ensure safety and order. All entities staying on the Exhibition premises are obliged to comply with such instructions.

§ 86. Before leaving the Stand, Exhibitors are obliged to properly secure the entire Stand and all movable property located there, in particular their exhibits and equipment. Individual stand security will only be provided if it is ordered in the Application for Participation.

§ 87. Equipment may be removed from the Exhibition area only on the basis of a Material Pass issued by the Organizer at the Exhibition Office.

§ 88. Vehicles leaving the Exhibition area are subject to inspection, the purpose of which is to check the vehicle for equipment exported from the Exhibition area. As part of the inspection, Security may record the driver's personal data and vehicle data and demand the production of the Material Pass referred to in § 87.

### **UNLOADING AND LOADING**

§ 89. Unloading and loading equipment is made available primarily to Exhibitors who reported the need in the Application for Participation.

§ 90. The conditions and rules for unloading and loading are specified in separate Unloading and Loading Regulations and the application form.

### **ORDER PROVISIONS**

§ 91. From 13 to 24 September 2024 the Exhibition Office will be open from 08:00 to 18:00.

§ 92. Without the consent of the Organizer, it is not allowed to dismantle the stand or remove the equipment and exhibition elements during the Exhibition.

§ 93. With the exception of advertisements placed at the stand and advertisements ordered and permitted by the Organizer outside the stand, any other forms of advertising within the Exhibition area require the prior consent of the

Organizer. In the absence of such consent, advertisements will be removed at the expense and risk of the advertiser.

§ 94. Without the prior written consent of the Organizer, any political activity on the Exhibition premises is prohibited.

§ 95. All entities staying at the Exhibition premises are obliged to comply with the Regulations, other regulations and to comply with all orders and decisions of the Organizer and persons employed by the Organizer to operate the Exhibition and Security (within the scope of its competences). In cases of dispute, including those regarding the interpretation of the regulations, the final decisions are made by the Exhibition Director, appointed by the Organizer.

§ 96. Exhibitors, Sub-exhibitors and Service Providers are obliged to ensure compliance with the regulations applicable at the Exhibition area by their staff and entities acting on their behalf (regardless of the legal form of cooperation) and bear full responsibility for such entities, on a risk basis, as for their own actions.

§ 97. Exhibitors bear the responsibility referred to in § 96 also for Sub-exhibitors co-exhibiting at their stands.

§ 98. In the event of an epidemic, everyone staying at the Exhibition area must comply with the currently applicable sanitary and epidemiological regulations as well as the Organizer's decisions and orders. People who do not comply with the requirements may be removed from the Exhibition area by the Organizer.

§ 99. Outside the opening hours of the Exhibition, organizing meetings and banquets at the stands is prohibited. The maximum sound pressure generated from the stand may be 73 dB.

§ 100. The Organizer has the right to monitor compliance with the rules set out in the Regulations and to take actions, including the use of direct coercion, in order to restore the condition in accordance with the Regulations.

§ 101. The Organizer reserves the right to record the course of the Exhibition with the participation of participants in any form. By entering and staying in the Exhibition area, all entities present in the Exhibition area agree to the above-mentioned registration.

§ 102. In the event of creating a threat to persons or property, disturbing order, violating the regulations and failing to comply with the orders and decisions of the Organizer and persons employed by the Organizer to operate the Exhibition, any entities staying in the Exhibition area may be removed from the Exhibition area, without the right to any claims, in particular for damages (to any extent), against the Organizer.

### **LIABILITY AND COMPLAINTS**

§ 103. The Exhibitor is not entitled to any claims, in particular for reimbursement of fees paid, or for compensation (in any scope) in the event of:

- 1) incomplete use of the Stand,
- 2) participation in only part of the Exhibition,

3) resignation from some of the benefits provided by the Organizer.

§ 104. The Organizer is not responsible for any property of the Exhibition participants damaged or lost, in particular as a result of theft or loss, as well as for damage caused by any entities present at the Exhibition premises (including those resulting from infringements of copyright and related rights).

§ 105. Exhibitors, Sub-exhibitors, service providers and other entities participating in the Exhibition should independently insure their property, in particular the exhibited and presented equipment, and have civil liability insurance.

§ 106. The Organizer is liable for failure to provide services related to the Exhibition only if it was the result of his wilful misconduct.

§ 107. The Organizer is not liable for any consequences resulting from unfavourable weather conditions and is not obliged to return any benefits paid by the Exhibition participants.

§ 108. Exhibitors are obliged to report all complaints to the Organizer during the Exhibition in writing under pain of nullity or by entering them in the complaint book kept at the Exhibition Office.

§ 109. The Organizer reserves the right to cancel, shorten, change the date and place of the Exhibition, as well as limit its scope or introduce other restrictions, as well as derogate from the regulations without the right to compensation.

§ 110. In the event of cancellation of the Exhibition, in particular due to the Covid-19 epidemic, the Organizer will be obliged to refund the amounts paid by the Exhibitors. The Organizer is not liable for other payments made by Exhibitors to third parties or for lost profits.

§ 111. Disputes between Exhibition participants and the Organizer will be resolved by the courts competent for the Organizer's registered office. The applicable law is Polish law.

§ 112. Entering the Exhibition area and participating in it constitutes acceptance of the provisions of the Regulations and also expressing consent to the registration of the image and its publication in materials related to the Exhibition, its promotion - virtual tour, promotional materials, etc., documenting its course, maintaining order, etc. (in particular: photos, recordings, including on social media and on the Exhibition website), when it is part of a larger whole (landscape). The consent of minor participants is expressed in the manner indicated in sentence 1, by the participation of their adult guardians in the Exhibition. The Organizer, as the administrator of the registered data, will be able to transfer it to third parties only for the purpose of obtaining it, and will be able to store this data for the period necessary to achieve the purpose of obtaining it.

§ 113. In case of doubts regarding interpretation, the text of the regulations in Polish shall prevail.

# REGULATIONS FOR GRANTING DISCOUNTS FOR RENTING EXHIBITION SPACE

## **I. Ordinary members of the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń:**

- 1) Are entitled to a basic discount of 50% of the price.
- 2) An additional discount may be granted depending on the membership duration in the amount of:
  - a) 2% of the price for one year of regular membership (total discount 52%),
  - b) 5% of the price for two years of regular membership (55% discount in total),
  - c) 9% of the price for three years of regular membership (59% discount in total),
  - d) 14% of the price for four years of regular membership (total discount 64%),
  - e) 20% of the price for five years of regular membership (total discount of 70%),
  - f) 30% of the price for at least six years of regular membership (total 80% discount).
- 3) In the event of a change in the nature of membership, each 3 full calendar years of extraordinary membership are treated as a year of ordinary membership.

## **II. Extraordinary members of the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń:**

- 1) Are entitled to a basic discount of 30% of the price.
- 2) An additional discount may be granted depending on the membership duration in the amount of:
  - a) 4% of the price for one year of membership (total discount of 34%),
  - b) 8% of the price for two years of membership (total discount of 38%),
  - c) 12% of the price for three years of membership (total discount 42%),
  - d) 16% of the price for four years of membership (total discount of 46%),
  - e) 20% of the price for at least five years of membership (50% discount in total).

## **III. Entities that are not members of the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń.**

Are entitled to a discount of 15% of the price if the conditions specified in point IV of these regulations are met.

## **IV. Conditions for granting discounts:**

- 1) Application for participation by 8 May 2024,
- 2) Payment for participation in the Exhibition within the deadline specified by the Organizer on the proforma invoice (failure to pay the amount due within the deadline specified in the pro-forma invoice results in the loss of the right to the discount).

## **V. Conditions for granting an additional discount to members of the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń (hereinafter referred to as the Chamber)**

- 1) Additional discount is granted only in the case of:
  - a) being entitled to a basic discount,
  - b) timely settlement of all obligations towards the Chamber.
- 2) Late payments, within the meaning of point V.1) b), are considered:
  - a) being in default on payments to the Chamber of an amount of at least PLN 500 for a period of at least 7 days for any reason,
  - b) the Chamber's receivables, regardless of their amount, for which the Chamber requested legal proceedings.
- 3) When determining the timely settlement of liabilities towards the Chamber, the period from the last day of the previous Exhibition to the first day of the Exhibition to which the discount applies is taken into account.
- 4) Membership duration is calculated in full calendar years until the first day of the Exhibition to which the discount applies, provided that members who submitted their declaration of joining the Chamber between the Exhibition and December 31 are entitled to one year as if they had submitted the declaration before the commencement of the Exhibition.



# REGULATIONS FOR UNLOADING AND LOADING DURING THE AGRO SHOW EXHIBITION 2024

## GENERAL PROVISIONS

1. The organizer, i.e. the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń, provides unloading and loading equipment in the form of cranes with a lifting capacity of up to 20 tons and telescopic loaders with a lifting capacity of up to 3 tons, as well as a loading ramp (forwarding activities). Performing services with the above-mentioned equipment is available for a fee. Equipment other than that of the Organizer (an entity authorized by the Organizer) cannot provide paid services referred to in sentence 1 and will be removed from the Exhibition area at the expense of entities that use these services (with the exceptions indicated in these regulations).

2. Loading and unloading services will be provided in the first place to Exhibitors who ordered them when registering for participation in the Exhibition.

3. In the case of ordering unloading and loading services after August 9, 2024, including on the Exhibition premises, the remuneration for their performance is the net price indicated in the original price list (in force at the time of registering for participation in the Exhibition) increased by 25% of the net price amount, i.e. the gross price amount will be 125% of the net price indicated in the original price list, rounded up to the nearest whole zloty.

4. In the event of a change in the type of rented equipment (forwarding service) or the date of forwarding services, the Exhibitor is obliged to pay, in addition to the price of the services, in accordance with point 3 of these regulations, the following amounts:

- the difference in the cost of renting equipment (forwarding services) originally ordered and resulting from the amended order (if the equipment (forwarding service) ordered in the amended order has a lower price, the difference in their value is not refundable to the Exhibitor), and
- an additional fee of 25% of the price of the changed services, calculated in accordance with the principles set out in point 3.

Price and fee amounts are rounded up to the nearest whole zloty.

5. During unloading and loading activities, the Organizer is represented by the Forwarding Manager appointed by the Organizer, who supervises and manages the Forwarding.

6. Subject to the provisions of points 7, 8 and 9, unloading and loading activities will be performed:

- a) on 16 September 2024 from 8:00 to 16:00,
- b) on 17 September 2024 from 8:00 to 18:00,
- c) on 18 September 2024 from 8:00 to 20:00,
- d) on 19 September 2024 from 8:00 to 21:00,
- e) on 23 September 2024 from 8:00 to 21:00,
- f) on 24 September 2024 from 8:00 to 19:00,
- g) on 25 September 2024 from 8:00 to 18:00,
- h) on 26 September 2024 from 8:00 to 16:00.

The organizer has the right to stop unloading and loading activities at any time, in particular in the event of unfavourable weather conditions. When work is resumed, the order established before the work was interrupted will be maintained.

7. Notifications for unloading and loading activities will be accepted only during the working hours of the Forwarding Office. After the working hours of the Forwarding Office, only works that have already been started will be completed.

8. Subject to point 9 commencement of unloading and loading works outside the hours specified in point 6 is possible only in exceptional situations after obtaining the prior explicit (not implicit) consent of the Forwarding Manager, who records this fact in the Confirmation of Forwarding Services. To obtain consent, it is required to present technical data of the exhibits, knowledge of their attachment points and mass distribution (including appropriate slings or other auxiliary elements, if required), as well as a visit to the stand by a person authorized to operate equipment intended to perform forwarding activities (hereinafter: Operator). Unloading and loading works started after dusk and outside the hours specified in point 6 take place at the sole risk and responsibility of the Exhibitor and in the event of any damage or any event causing any damage, the Exhibitor is not entitled to any claims against any third parties, in particular against the Organizer, Operator, Forwarding Manager. The Exhibitor assumes full responsibility for the performance of the above-mentioned activities and for the persons it uses to perform them.

9. Loading and unloading works using the ramp may only take place during the hours specified in point 6 without the possibility of derogating from this rule.

10. Loading and unloading operations will be performed based on the order of notifications received by the Forwarding Office on a given day. It is not possible to reserve equipment for the next day or any other day.

11. The order of unloading and loading activities (execution of orders) is determined by the Forwarding Manager. The dates and times included in the notifications are only intended to provide guidance on the Exhibitors' needs for a given day and are not the basis for booking equipment or other claims. The Organizer is not bound by any indications regarding the dates and times of services, and Exhibitors are not entitled to any claims against the Organizer in this respect.

12. Each time after the completion of a single forwarding operation (unloading, loading, etc.), the equipment must be placed at the exclusive disposal and possession of the Forwarding Office, and it is not possible to retain it in order to continue forwarding operations at a later time.

13. If the downtime between operations exceeds 15 minutes, but the Exhibitor still wants to keep the equipment at its own disposal, this is possible only after obtaining the prior express consent of the Forwarding Manager and verifying the time remaining to be used by the Exhibitor for forwarding services.

14. The rules specified in point 13 also apply when the provided equipment, during activities related to the assembly of the exhibit, waits more than 15 minutes for the delivery of

subsequent parts for assembly (e.g. located on another car that is still on its way to the Exhibition site).

**15.** Any arrangements between Exhibitors and Operators do not bind the Organizer and will not be taken into account by the Forwarding Manager when determining the order of execution of orders.

**16.** Each unusual order (e.g. the need to use two cranes working simultaneously, a crane with a lifting capacity exceeding 20 t or a forklift with a lifting capacity exceeding 3 t, etc.) requires, in addition to being specified in the order, confirmation of acceptance of the order for execution by the Exhibition Office no later than on 2 August 2024 and establishing separate payment terms.

**17.** An Exhibitor who wants to use a loader or crane other than that provided by the Organizer is obliged to report it to the Organizer on form D in order to obtain an Entry Permit. It authorizes you to enter the exhibition area and provide services only at the Exhibitor's stand.

**18.** If work is performed at a stand other than that reported in the Entry Permit, a fine of PLN 1,000 will be charged for each activity performed. Responsibility for payment of the above contractual penalty will be borne by the Exhibitor who obtained the Entry Permit and the entity providing the service.

#### **SAFETY RULES**

**19.** Only persons whose presence is necessary and who have appropriate qualifications to perform such activities and, if required, appropriate (current) authorizations may stay at the place where unloading and loading work is performed.

**20.** During unloading and loading, all entities participating in these activities, in particular representatives, Exhibitors and the operators of means of transport, are obliged to strictly comply with health and safety rules and follow all instructions of the Forwarding Manager.

**21.** Unloading and loading takes place at the sole risk and responsibility of the Exhibitor.

#### **CRANE**

**22.** The crane's operating time is counted from the moment the crane arrives at the Exhibitor. While the crane is operating, the crane performs activities preparing to pick up the exhibit (including unfolding the supports, positioning the arm, installing slings, etc.), activities related to unloading, loading, moving or setting up the exhibit and finishes with folding its supports, thus ending its work for the Exhibitor.

**23.** After completing all operations, the crane Work Card is signed, on which the time resulting from the performed

operations is confirmed by the person representing the Exhibitor while performing forwarding activities with the crane.

**24.** The crane operator cannot attach slings to the exhibit, all activities related to hooking the exhibit to the slings are performed by persons indicated by the Exhibitor as people who know the technological attachment points and the location of the exhibit's centre of gravity. The crane operator may (but is not obliged) to assist in the above-described activities or perform them himself only at the express request of the Exhibitor and at his full risk and responsibility.

#### **TELESCOPIC LOADER / FORKLIFT**

**25.** The operating time of the telescopic loader / forklift is counted from the moment of arrival of this equipment to the Exhibitor. During this time, preparation for unloading, loading or moving the exhibit takes place (including the visual inspection of the exhibit to determine places technologically adapted to the introduction of the loader/forklift forks), and the actual operation.

**26.** After completing all operations, the Work Card is signed, on which the time resulting from the above-described operations is confirmed by the person representing the Exhibitor during the performance of forwarding activities.

#### **RAMP**

**27.** The ramp is used only for unloading and loading work. Using the ramp for any other purposes, e.g. for assembly work, is prohibited.

**28.** It is prohibited to unjustifiably occupy or block the ramp and the area around it, in particular by parking motor vehicles and machines, waiting for the arrival of subsequent cars with equipment for the Exhibitor, etc.

**29.** Any devices blocking the ramp and the area around it will be removed at the Exhibitor's expense.

#### **COMMENTS AND COMPLAINTS**

**30.** In all matters, especially in disputes, you should immediately contact the Forwarding Manager for clarification.

**31.** After signing the Work Card, no complaints or comments will be taken into account.

**32.** Complaints and comments related to the order in which forwarding work is performed, the waiting time for the execution of a previously placed order and the inability to reserve equipment or leave equipment for more than one forwarding operation with one Exhibitor will not be taken into account.

**33.** If the ordered unloading and loading services are not used, the amount due for their performance will not be refunded.

# REGULATIONS FOR DEMONSTRATIONS DURING THE AGRO SHOW 2024 EXHIBITION

1. These regulations specify the organizational rules for demonstrations of machines at work during the AGRO SHOW 2024 Exhibition, organized by the Polish Chamber of Commerce for Agricultural Machines and Facilities based in Toruń ("Organizer").
2. Presentation of equipment operation is allowed only outside the Exhibitor's stand and only at the place designated by the Organizer.
3. The number of machines taking part in the shows is limited. The Organizer decides whether the machine will be admitted to the show.
4. The Organizer allows only Exhibitors who meet all the conditions provided for in the Exhibition Regulations and these Show Regulations to take part in the shows.
5. The shows take place on September 20-22, 2024.
6. The person responsible for managing the shows ("Show Manager") is appointed by the Organizer.
7. Each Exhibitor is obliged to appoint its own trained staff in a number sufficient to operate the machines presented by it for all activities related to the preparation, conduct and conclusion of the shows and to provide the Organizer with a short description of the machine. The Exhibitor's staff is obliged to follow the rules for conducting demonstrations, safety rules, as well as all manufacturer's instructions provided for the presented machines, as well as all instructions of the Show Manager.
8. Each Exhibitor may be obliged by the Organizer to delegate (in addition to the staff listed in point 7) one competent employee to assist the Show Manager.
9. The Show is managed by the Show Manager, who issues binding orders to participants and persons designated to assist him by the Organizer ("Dispatcher" and "Assistants").
10. The preliminary conditions for qualifying a machine to participate in the shows are:
  - timely payment of the participation fee and
  - providing a description of the machine
11. The Show Manager prepares a schedule of shows specifying:
  - a) participants – the Exhibitor and the presented machine,
  - b) place of shows,
  - c) quantity and type of equipment presented by each Exhibitor,
  - d) the order of operation of machines,
  - e) approximate duration of individual presentations.
12. The show schedule will be presented to show participants during the organizational meeting on 19 September 2024 at 12.00.
13. In organizationally justified cases, the schedule may be changed in whole or in part by the decision of the Show Manager.
14. In the event of a change in the order of shows, the Show Manager informs the participants in advance, allowing them to prepare for the show.
15. Exhibitors taking part in the show are obliged to leave the machines in a special parking lot until 18:00 on 19 September 2024 and each time after participating in a machine show.
16. The organizer does not provide participants with any additional equipment, materials, etc. necessary to participate in the show.
17. Every day at 10.00 The Show Manager may organize a briefing with persons designated by Exhibitors and Assistants to determine the order and rules for conducting the equipment presentation, in particular with regard to safety conditions.
18. An exhibitor who does not show up at the briefing on 19 September and on the days of the presentation and does not confirm his/her participation will be excluded from the shows on that day. In such a case, the participant will not be entitled to any claims, including damages, against the Organizer, in particular a claim for a refund of the fee paid.
19. Machines intended for demonstrations wait for presentation at the place designated by the Organizer.
20. The presentation participant is obliged to prevent the equipment from starting while parked.
21. After the show, the equipment may be moved to the parking lot of demonstration machines only with the prior, express consent of the Show Manager or Dispatcher under the supervision of Assistants, with particular caution.
22. On the day of the presentation, half an hour before the start of the show, the machines are grouped in the place and formation indicated by the Show Manager to ensure full readiness for the show.
23. During the show, the operator of the machine or device starts it only upon the express command of the Show Manager or Dispatcher.
24. Show participants and staff, employees and associates of the Exhibitor are obliged to immediately and fully comply with all instructions of the Show Manager or Dispatcher and Assistants.
25. If a show participant violates any of the provisions of these Regulations, as well as the instructions referred to in point 24 of these regulations, the Show Manager has the right to exclude the Exhibitor from the shows. In such a case, the Exhibitor will not be entitled to any claims against the Organizer (in particular claims for damages and refund of the fee paid).
26. The Exhibitor is liable on a risk basis for its own actions and omissions as well as those of its staff, employees and associates, as well as for any negative consequences of the operation of his equipment.
27. During the shows, all participants are strictly prohibited from consuming alcohol or other psychoactive substances

and are prohibited from staying at the show site after consuming alcohol or other psychoactive substances.

**28.** The organizer may check the sobriety or the presence of psychoactive substances of all show participants, in particular machine operators taking part in the show.

**29.** During the shows, participants should direct all comments and requests regarding the presentation of Machines only to the Show Manager.

## **PROCEDURES FOR HANDING OVER THE EXHIBITOR PROPERTY TO INDIVIDUAL STAND SECURITY SERVICE**

**1.** Responsibility for the property left behind takes place after visitors and staff have left the Stand, no earlier than at 18:00, on the terms set out in these regulations.

**2.** A person designated by the Exhibitor prepares a handover report with the participation of Security.

**3.** The Exhibitor is obliged to follow the recommendations of Security regarding the location of individual elements of the Exhibitor's property within the Stand, as well as any other recommendations aimed at protecting the Exhibitor's property.

**4.** The handover protocol is signed by a person designated by the Exhibitor and Security. If the Exhibitor fails to comply with the recommendations referred to in point 3, Security may note this fact in the report.

**5.** After signing the protocol, no person acting on the Exhibitor's instructions or any other third party may stay in the Stand area.

**6.** The Exhibitor takes over the Stand again by 09:00 after the arrival of the persons indicated by the Exhibitor at the Stand.

**7.** The takeover takes place after verification of the transfer protocol from the previous day and written confirmation by a person designated by the Exhibitor and Security that there are no objections or a description of any objections.

**8.** After the takeover of the Stand by the Exhibitor in accordance with point 7 Security leaves the stand and full responsibility for the property passes to the Exhibitor.

**9.** If a handover or takeover report is not prepared for reasons attributable to the Exhibitor, no claims are payable against the security employee or the company that has a contract concluded with the Organizer.

**10.** Security is not responsible for cash or items of significant value (except exhibits), in particular jewellery, works of art, etc. left at the Stand.